How to apply for your ACADEMID ID CARD
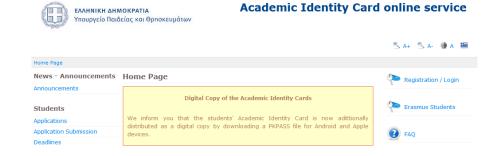
Step 1: You will receive an email from **helpdesk@uth.gr**. Below you can find the information you will receive: your username, the token used in order to activate the account, your Registration Number (Αριθμός Μητρώου), your uth email and the server credentials in case you want to log in to your email from your mobile phone.

Στοιχεία Λογαριασμού σας στο Π.Θ.

Όνομα χρήστη (username):
Συνθηματικό ανάκτησης (token):
Αριθμός Μητρώου:
Διεύθυνση e-mail
Διακομιστής εισερχόμενης αλληλογραφίας (incoming mail server):
Διακομιστής εξερχόμενης αλληλογραφίας (outgoing mail server):

Ο λογαριασμός σας χρειάζεται ενεργοποίηση! Στη σελίδα https://secure.it.uth.gr/user/recover θα καταχωρήσετε τ σας.

Επισκεφτείτε τον δικτυακό τόπο της Διεύθυνσης Μηχανοργάνωσης it.uth.gr για να βρείτε:

Step 2: In order to activate your account, click on **https://secure.it.uth.gr/user/recover**. Fill in the first two fields with the information you received from helpdesk (username and token) and in the next two fields type the password of your choice. To finalize the procedure press "Ανάκτηση" or "Recovery".

Ανάκτηση κωδικού στο δίκτυο Π.Θ.

Ο νέος σας κωδικός πρέπει να έχει μήκος τουλάχιστον 6 χαρακτήρες και να περιέχει γράμματα και αριθμούς.

Όνομα χρήστη (Username):
Συνθηματικό ανάκτησης (recovery token):
Νέος Κωδικός (new password):
Νέος Κωδικός ξανά (new password again):

Ενημερωθείτε για την επεξεργασία των δεδομένων προσωπικού χαρακτήρα στα πλαίσια του σκοπού «Διαχείριση χρηστών ηλεκτρονικών πόρων Πανεπιστημίου (αυθεντικοποίηση χρηστών)»

Ανάκτηση   Επιστροφή

Για την έκδοση νέου συνθηματικού ανάκτησης πηγαίνετε εδώ .

ΠΡΟΣΟΧΗ! Μετά την επιτυχή εισαγωγή νέου κωδικού, το συνθηματικό ανάκτησης δεν μπορεί να ξαναχρησιμοποιηθεί!

Step 3: Go to **https://en-academicid.minedu.gov.gr/** and choose **Registration / Login**

ΕΛΛΗΝΙΚΗ ΔΗΜΟΚΡΑΤΙΑ
Υπουργείο Παιδείας και Θρησκευμάτων

Academic Identity Card online service

A+ A- A

Home Page

News – Announcements   Home Page   Registration / Login
Announcements

                        Digital Copy of the Academic Identity Cards   Erasmus Students
Students
Applications   We inform you that the students' Academic Identity Card is now adittionally
Application Submission distributed as a digital copy by downloading a PKPASS file for Android and Apple   FAQ
Deadlines   devices.

Step 4: Choose the field **Undergraduate students** under the Login

Step 5: Find and choose **University of Thessaly** from the pop-up list and press **Confirm**

DELOS
Authentication & Authorization
grnet

GRNET AAI Federation
Authentication & Authorization Infrastructure

On this page you can set a default Home Organization for this web browser. Setting a default Home Organization will henceforth redirect you directly to your Home Organization when you access services that participate in DELOS Federation. Don't use this feature if you have accounts in several participating organizations.

University of Thessaly ▼   Confirm

Step 6: Fill in your username and your password and press **Login**

Πανεπιστήμιο Θεσσαλίας

Υποδομή Ταυτοποίησης και Εξουσιοδότησης
Ζητήσατε πρόσβαση σε
Ηλεκτρονική Υπηρεσία Απόκτησης
Ακαδημαϊκής Ταυτότητας

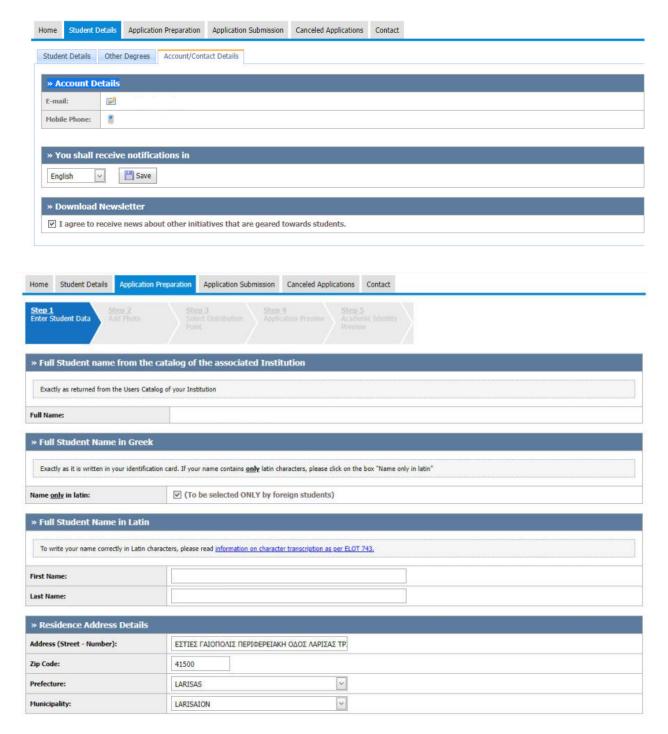Όνομα χρήστη / Username

Συνθηματικό / Password

Είσοδος / Login

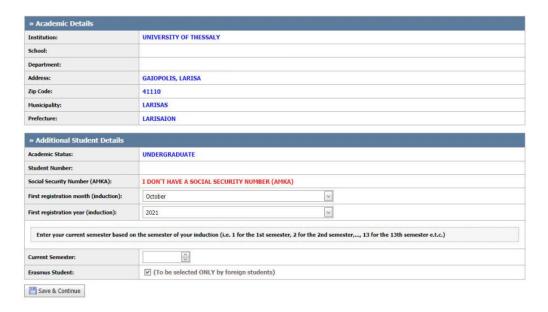**Step 7:** Prior to submitting the application form, the student should read carefully and accept the terms and conditions.

Step 8: All students should fill in their personal information in Latin charactes, as they are on their ID/Passport. Please pay attention to the field "Mobile Phone ", since it requires a greek mobile number. Please ask your buddy their permittion to use theirs or acquire your onwn number. Regarding the Residence Address Details, fill in either the address of the dormitories or the address of the appartment you have rent.

| Home | Student Details | Application Preparation | Application Submission | Canceled Applications | Contact |

| Student Details | Other Degrees | Account/Contact Details |

» Account Details

| E-mail: | |
| Mobile Phone: | |

» You shall receive notifications in

English ▾ 💾 Save

» Download Newsletter

☑ I agree to receive news about other initiatives that are geared towards students.

| Home | Student Details | Application Preparation | Application Submission | Canceled Applications | Contact |

| Step 1 Enter Student Data | Step 2 Add Photo | Step 3 Select Distribution Point | Step 4 Application Preview | Step 5 Academic Identity Preview |

» Full Student name from the catalog of the associated Institution

Exactly as returned from the Users Catalog of your Institution

| Full Name: | |

» Full Student Name in Greek

Exactly as it is written in your identification card. If your name contains **only** latin characters, please click on the box "Name only in latin"

| Name **only** in latin: | ☑ (To be selected ONLY by foreign students) |

» Full Student Name in Latin

To write your name correctly in Latin characters, please read information on character transcription as per ELOT 743.

| First Name: | |
| Last Name: | |

» Residence Address Details

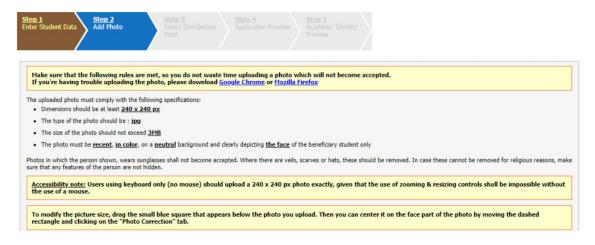| Address (Street - Number): | ΕΣΤΙΕΣ ΓΑΙΟΠΟΛΙΣ ΠΕΡΙΦΕΡΕΙΑΚΗ ΟΔΟΣ ΛΑΡΙΣΑΣ ΤΡ |
Zip Code:	41500
Prefecture:	LARISAS
Municipality:	LARISAION

Step 9: Fill in the fields as shown below. You may find the name of the Demartment you are enrolled here: http://erasmus.uth.gr/en/studies-en/departmental-coordinators. On the field "Student number", please fill the number you received on your email (Step 1 – Registration Number / Αριθμός Μητρώοου).

Step 10: Upload you photo

Step 11: Choose the selection point for receiving your student ID card by selecting the proper Prefecture and Municipality. Selection points exist for every campus in Larissa, Karditsa and Trikala.

Step 11: Final Step

a) You should review the application and submmit it.

b) The Secretariat of the Department will check and approve the submission of the application form.

c) You will be notified via email or SMS or through the online system account to get the student ID card from the selection point you chose along with a serial number.

d) You should go to the selection point with you ID or Passport and the serial number you have received in order to get the Academic card.

Notes:

1) **In case you face any problem regarding the procedure, please contact your Erasmus buddy.**

2) **You can check the progress of your application here: https://en-academicid.minedu.gov.gr/ .If you get notified that your application was rejected, please contact the International Relations Office.**